

**HARDIN COUNTY ADMINISTRATIVE CODE
AMENDMENT NO. 2009-001**

WHEREAS, KRS 67.080(2) (c), 68.005 and 67.710(2) provide for the adoption and periodic amendment of an administrative code incorporating the details of administrative procedure for the operation of the county; and

WHEREAS, Hardin County has previously adopted an administrative code by order of the Hardin County Fiscal Court dated December 7, 1981, as modified by Amendment No. 94-1, Amendment 98-1, Amendment 99-1, Amendment 01-1, Amendment 03-3, Amendment 03-2 duly adopted by the Hardin County Fiscal Court on March 28, 1994, February 9, 1998, January 25, 1999, July 13, 2001, January 13, 2003, and June 24, 2003 respectively; and

WHEREAS, pursuant to KRS 67.710(2), Hardin County Judge/Executive Harry L. Berry hereby proposes and submits the following amendment to the Hardin County Administrative Code.

AMENDMENT

The Hardin County Administrative Code dated December 7, 1981, as modified by Amendment No. 94-1, Amendment 98-1, Amendment 99-1, Amendment 01-1, Amendment 03-3, Amendment 03-2 duly adopted by the Hardin County Fiscal Court on March 28, 1994, February 9, 1998, January 25, 1999, July 13, 2001, January 13, 2003, and June 24, 2003 respectively, is hereby amended as follows effective December 9, 2008:

1. Committees of the Hardin County Fiscal Court shall be established and operated as outlined below:

- The County Judge/Executive shall establish, and periodically re-establish, Fiscal Court Committees with majority concurrence of the Fiscal Court membership.
- The County Judge/Executive, with majority concurrence of the Fiscal Court membership, shall appoint Committee Chairs and committee membership.
- Each Fiscal Court member shall be assigned as a member of at least one Fiscal Court Committee.
- While encouraged, it is NOT required that a Fiscal Court member serve as Chair of a Committee.

- Each Fiscal Court Committee shall have a “standing meeting” day, time, and location on a monthly basis and published in the Fiscal Court’s monthly meeting agenda. Standing meetings may be cancelled at the Committee Chair’s discretion. However, each Fiscal Court Committee shall meet at least once during each quarter of the County’s Fiscal year. Additional meetings may be called by the Chair or the County Judge/Executive as deemed appropriate with proper notification of the committee membership and the media as required by the KRS.
- Fiscal Court members may attend any and all Fiscal Court Committee meetings regardless of their membership status regarding the committee.
- Fiscal Court members shall attend 12 Fiscal Court Committee meetings each fiscal year to be eligible to receive the \$3,600 annually (\$300 monthly) in compensation authorized by KRS for service on Fiscal Court Committees. Attendance requirements may be met by attending ANY Fiscal Court Committee meeting, including those committees the Fiscal Court member is NOT a member of.
- The Chair of each Fiscal Court Committee shall be responsible for preparing and signing minutes of each committee meeting, to include documentation of those attending the meeting, and to present these minutes to Fiscal Court for approval and inclusion in the Fiscal Court minutes each month.

2. Meetings of the Hardin County Fiscal Court shall be held at the H.B. Fife Courthouse, 100 Public Square, Elizabethtown, Kentucky at 3:30 p.m. on the 1st, 2nd, and 4th Tuesday and at Hardin Memorial Hospital on the 3rd Tuesday at 8:30 a.m., with the following proposed agenda, except that if Tuesday is a county government holiday there will be no regular meeting unless a special or emergency meeting is called as provided by law.

- First Tuesday of each month shall be a work session only with no voting unless a special or emergency session is duly called.
- Second and Fourth Tuesday of each month shall be regular fiscal court voting meetings with an agenda prepared by the Hardin County Judge/Executive.

- Third Tuesday of each month shall be a Hardin Memorial Hospital Board voting meeting to be held at Hardin Memorial Hospital with an agenda prepared by the President/CEO of Hardin Memorial Hospital.
- Fifth Tuesday of each month there will be no regular meeting held.
- Special or emergency meeting of the fiscal court may be called at anytime as provided for by law.

Except as herein provided, the Hardin County Administrative Code dated December 7, 1981, as modified by Amendment No. 94-1, Amendment 98-1, Amendment 99-1, Amendment 01-1, Amendment 03-3, Amendment 03-2 duly adopted by the Hardin County Fiscal Court on March 28, 1994, February 9, 1998, January 25, 1999, July 13, 2001, January 13, 2003, and June 24, 2003 respectively, is hereby readopted and ratified in full.

Proposed and submitted by Hardin County Judge/Executive Harry L. Berry on this 13th day of January 2009.


 HARRY L. BERRY
 HARDIN COUNTY JUDGE/EXECUTIVE

Approved and adopted by the Hardin County Fiscal Court, Commonwealth of Kentucky this 13th day of January 2009..


 HARRY L. BERRY
 HARDIN COUNTY JUDGE/EXECUTIVE

Attested by:


 KENNETH L. TABB
 HARDIN COUNTY COURT CLERK