

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2012-013**

BE IT RESOLVED, upon recommendation of Judge/Executive Harry L. Berry and with the concurrence of the Public Works Committee to approve the Sign Maintenance Policy of the Hardin County Road Department effective 30 January 2012

ADOPTED, by Hardin County Fiscal Court in its regular meeting on 14 February 2012.



Harry L. Berry
Hardin County Judge/Executive

ATTEST:



Kenneth L. Tabb
Hardin County Clerk

Sign Maintenance Policy – Hardin County Road Department

For Maintaining Minimum Sign Retroreflectivity Compliance as Required by the FHWA

Manual on Uniform Traffic Control Devices, 2009 Edition

This policy statement describes the evaluation and assessment method employed by the Hardin County Road Department for the general maintenance of traffic signage and adequate sign retroreflectivity. The method described herein consists of routine daytime reviews for post or sign misalignment, damage, theft, or deterioration and a nighttime biannual visual assessment of all signs in a specified area to assure adequate retroreflectivity.

Individual operators and maintenance crews travel the Hardin County maintained streets to and from specific work assignments each work day in all parts of our service area. These employees have been instructed to report any apparent problems (vision obstruction, vandalism, collision damage or substandard appearing traffic control devices) immediately to the office staff, where a maintenance work order for any needed repairs will be initiated. Local police officers who patrol the streets have also been requested to report any traffic control device deficiencies that are observed, including any collision damage. Other public service departments have been advised to report observed traffic control device deficiencies that might be observed during work travels throughout the community.

To assure continued compliance with minimum retro-reflectivity requirements the Hardin County Road Department has adopted a “control signs” method for all required traffic signs. In this method “control” sample signs are installed outdoors at the County Road Department facilities at the same time our regular highway signs are replaced in the field. These control signs are then monitored on an annual basis for proper retro-reflectivity and sign replacement is based on the performance of these control signs. In order to spread our investment in replacement signs, we divided the county into five specified areas utilizing the Road Department’s snow routes with each area assigned its own set of control signs to monitor. We may therefore create a system whereby not all signs need to be replaced in a given year.

A sign inventory is maintained in this office in either a paper or electronic that records initial install dates and the date of the sign replacements. Based on the testing of the control signs in each area, a work order is generated and the necessary signs will be replaced in a timely manner.

1/31/2012
DATE


HARDIN COUNTY ROAD DEPT. SUPERVISOR