Hardin County Fiscal Court
Job Description

Emergency Medical Technician
June 22, 2010

EMS
Pay Grade 4 (56 hour)
Pay Grade 8 (40 hour)

Job Summary
Under limited supervision, performs highly responsible duties of rendering emergency care and transportation to ill and injured persons. The nature of the work requires extensive decision-making abilities under pressure, and also requires a calm professional demeanor

Major Essential Duties
- Responsible for the overall evaluation and care provided to ill or injured persons when assigned to a BLS staffed ambulance;
- Assists in the evaluation and care provided to ill or injured persons when assigned to an ALS staffed ambulance.
- Ensures that assigned ambulance and facilities are properly maintained, stocked and fully functional.
- Responds to emergency incidents within Hardin County on a daily basis.
- Completes all reports properly.
- Develops and maintains working knowledge of the roadways, businesses and industry within Hardin County, KY

Minor Essential Duties
- Conducts educational and training programs for area public safety agencies.
- Assists in public education projects.
- Assists in data collection activities.
- Performs other duties as may be required.

Supervisory Responsibility
None

Relationships
The Emergency Medical Technician performs duties with the EMS department, under the direct supervision of the EMS Shift Supervisor.

Qualifications

Education and/or Experience
Graduate of an accredited high school or equivalent.

Language Skills
- Ability to read, analyze and interpret policies, procedures, professional publications, and governmental regulations.
- Possess strong oral, written and listening skills.
- Ability to handle sensitive issues.

Mathematical Skills
Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals.

Reasoning Ability
- Solves practical problems.
- Interprets some technical and instructional material.
- Makes reasonable and logical conclusions from information which may be conflicting or disjointed.
- Makes decisions in the best interests of the patient.
- Makes decisions which serve the County's best interest.

Certificates, Licenses, Registrations
- Must possess and maintain certification as an EMT by the Kentucky Board of EMS
- Must possess and maintain a valid Kentucky Driver's License
- Must obtain and maintain other certifications and credentials as required by the EMS Department
- Must maintain training and certifications as required by KY OSHA
- Must maintain training and certifications as required by the Federal Emergency Management Agency (FEMA)
- Must obtain and maintain certification in Hazardous Materials (Awareness Level) within one (1) year of employment or promotion

Other Knowledge and/or Skills

- Display mature judgment, courtesy, and tact in dealing with the public, elected officials and government employees
- Possess the following necessary knowledge, skills, and abilities to:
    - Operate basic life support equipment
    - Operate complex communications equipment
    - Operate computers

Physical Demands

The physical demands described represents those required to successfully perform the essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must maintain physical ability to perform the job as required or determined by a periodic physical exam. This policy will not infringe on rights provided by the American disabilities Act (ADA).

While performing job duties, the employee could reasonably be expected to:

Regularly (over 2/3 of regular work day)	**Occasionally (under 1/3 of regular work day)**
Sit	Stand or walk
Talk or hear	See hazardous list on page 3
Use hands to type, handle paper, etc.	Lift and carry a minimum of 125 pounds
Reach with hands and arms	Walk over rugged, uneven terrain
Lift and carry a minimum of 50 pounds	
Squat and bend	

Vision requirements include close, distance, color, and peripheral vision, depth perception and the ability to adjust focus. This allows the individual the ability to differentiate skin colors and tones and the color of liquids and smoke.

Work Environment

Considerable health and physical strength requirements are necessary. Though safety and risk management measures are implemented wherever possible, there remain numerous unavoidable aspects of this position, which may place the individual at risk of personal harm or illness resulting from performance of his/her duties. Situations which may result in such personal harm or illness included but are not limited to:

- Driving an emergency vehicle using lights and sirens
- Exposure to hostile or combative patients and other individuals
- Response to violent crime scenes
- Response to accidents involving hazardous chemical spills
- Exposure to communicable diseases
- Danger from moving traffic at highway/roadway accidents
- Response to environments including those involving chemical, radiological, biological or explosive hazards
- Exposure to dirty needle sticks and medical waste
- Performance of certain high-risk procedures in the delivery of advanced life support
- Noise level is moderate to high
- Temperature level will vary from extreme cold to extreme heat
- Moisture level will vary from extreme dry to rain, snow, and ice conditions and may require immersion in water

Comments

- Must display the following:
  - Positive communication
  - Objectivity
  - Willingness to solve problems
  - Commitment to serve the county's best interests
- Must adhere to the applicable provisions of the Department Rules, Regulations, Protocols and Standard Operating Guidelines, the personnel Policy Manual, the Hardin County Administrative Code, the Kentucky Revised Statutes, the Kentucky Administrative Regulations, and any other procedures, rules, regulations, and policies set forth by appropriate authorities.
- Must maintain confidentiality
- Must have personal integrity and remain free of felony convictions.
- Must be neat in appearance
- Must be 21 years or older

Date Approved: 6/22/10

Harry L. Berry
Hardin County Judge/Executive