

Hardin County Government

Job Description

Non-Hazardous

Equipment Operator II

Pay Grade 5

STATUS	
Date: December 27, 2019	Department: Road
FLSA Status: Non-Exempt	Reporting Authority: Team Leader
Supervisory Responsibility: None	

Job Summary

The purpose of this position is to perform skilled work in the operation of construction and maintenance equipment in the Hardin County Road and Maintenance Department. The employee occasionally drives a truck. Work is performed under general supervision and specific instructions are given for unusual jobs. Supervisors evaluate all assignments during progress and upon completion

Major Essential Duties

- Operate various equipment such as a track loader, wheel-type loader, backhoe, roller, dump truck, tractor and trailer, tractor and bush-hog, tractor, boom and grader
- Make repairs to existing roadways
- Build new roadways
- Install drainage tiles along roadway
- Slope banks and finish dress projects
- Backfill new bridges
- Install highway signs
- Perform snow and ice removal
- Perform the maintenance and repair of vehicles and equipment
- Maintain Rights-Of-Way along county roads
- Haul rock, blacktop, dirt

Minor Essential Duties

- Facilitate the completion of construction projects
- Account for materials and equipment used or consumed in said projects
- Facilitate general and equipment maintenance. This may include general labor, equipment operation, shop clean up, equipment repair

Qualifications

Education and/or Experience

- Graduate of an accredited high school or equivalent
- Thorough knowledge of various types of equipment
- Thorough knowledge of standard procedures and practices
- Some experience in performing heavy manual labor is desired but not required
- Some experience in performing delegated unsupervised work

Language Skills

- Ability to communicate effectively in English both orally and in writing
- Ability to read, analyze and interpret policies, procedures, equipment manuals and safety documents
- Ability to write occasional reports

Mathematical Skills

- Ability to add, subtract, and divide in all units of measure

Reasoning Ability

- Ability to define problems, collect data, establish facts, and draw valid conclusions
- Ability to interpret technical information and instructions
- Ability to solve practical problems
- Makes decisions which serve the County's best interests

Certificates, Licenses, Registrations

- Possess a valid Kentucky driver's license
- Possess or be able to obtain a commercial driver's license within one (1) year of employment

Other Knowledge and/or Skills

- Extensive knowledge of the operation, maintenance and adaptabilities of the equipment to which assigned
- Must understand traffic laws, ordinances and regulations involved in operating equipment
- Must understand the occupational hazards and proper safety precautions involved in the operation of equipment and working in a heavy construction environment
- Must be able to make minor repairs to equipment in the field

Physical Demands

The physical demands described represents those required to successfully perform the essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

While performing job duties, the employee could reasonably be expected to:

Regularly (over 2/3)

Stand or walk
Talk or hear
Lift and/or move up to 25 pounds
Operate a vehicle or heavy equipment

Occasionally (under 1/3)

Reach with hands and arms
Use hands to type, handle papers, tools, etc.

Vision requirements include close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus

Possess physical strength and agility sufficient to do strenuous laboring tasks under varying, sometimes severe weather and work conditions

Work Environment

The work environments described in preceding paragraphs represent those encountered while performing the essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions

The noise level is usually moderate to high

Perform duties in locations with high instance of dust, dirt, noise, and emissions from equipment

Comments

- Must display the following:
 - Positive communication
 - Objectivity
 - Willingness to solve problems
 - Commitment to serve the County's best interests
- Must adhere to applicable provisions of the Department's Rules and Regulations, the Personnel Policy Manual, the Hardin County Administrative Code, the Kentucky Revised Statutes, and any other procedures, rules, regulations, and policies set forth by appropriate authorities
- Must be neat in appearance
- Must have personal integrity and remain free of felony convictions
- Possess mechanical aptitude and manual dexterity
- Must be 18 years or older

The above is intended to describe the general content of and the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, requirements or responsibilities.

Date Approved: December 27, 2019


Harry L. Berry
Hardin County Judge/Executive