

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2021-001**

BE IT RESOLVED, upon recommendation of Judge/Executive Harry L. Berry, to approve the following changes within the E-911 Department:

1. The resignation of Kendra Murphy, part-time Telecommunicator, effective 15 December 2020.
2. The hiring of Blair Cook, Telecommunicator, Grade 9, Step EL, \$13.89 hourly, effective 4 January 2021.

APPROVED, by the Hardin County Fiscal Court in its regular meeting on 12 January 2021.


Harry L. Berry
Hardin County Judge/Executive

ATTEST:


Debbie Donnelly
Hardin County Clerk



Hardin County Fiscal Court

Judge/Executive Harry L. Berry
P.O. Box 568, Elizabethtown, Kentucky 42702

Magistrates

Roy Easter
Doug Goodman
Lisa Boone
Fred Clem, Jr.
Bill Wiseman
E.G. Thompson
Ronnie Goodman
Garry King

Daniel London
Deputy Judge/Executive
Lisa Pearman
Treasurer/ Finance Director

EMPLOYMENT END FORM

Employee KENDRA MURPHY

Employee Number 1257

Please accept this form as notice of my resignation from employment. The main reason that I am resigning is (please check only one):

- New Job/Better Pay, Benefits
- Unhappy with Supervision
- Family Responsibilities
- Schedule Conflict
- Other (Please list) _____
- No advancement opportunities
- Medical Problems
- Unhappy with Job Duties
- Retirement
- Termination for not meeting minimum hour requirement

Additional Comments:

Effective Date: 12.15.20

Last day worked: 10.17.20

Employee Signature _____ Date _____
Rebecca Brady 12/17/2020
 Human Resources _____ Date _____

M. Jones 12.17.20
 Supervisor Signature _____ Date _____

This resignation was verbally given to me on 12.15.20
Supervisor Initials MB

My last day at Matamuddy
was on 12-15-20.


Kendra Muzzy

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2021-002**

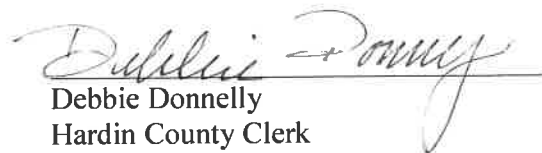
BE IT RESOLVED, upon recommendation of Judge/Executive Harry L. Berry, to approve the following changes within the EMS Department:

1. The change of status of Joshua Tomes from 56 hour EMT-A, Grade 6, Step 6, to part-time EMT-A, Grade 10, Step 6, at \$17.17 hourly, with a uniform allowance of \$200 per fiscal year, effective 17 January 2021.
2. The change of status of Keith Ables from 40 hour Paramedic, Grade 12, Step 1, to part-time Paramedic, Grade 12, Step 1, at \$17.23 hourly, with a uniform allowance of \$200 per fiscal year, effective 3 January 2021.

APPROVED, by the Hardin County Fiscal Court in its regular meeting on 12 January 2021.


Harry L. Berry
Hardin County Judge/Executive

ATTEST:


Debbie Donnelly
Hardin County Clerk

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2021-003**

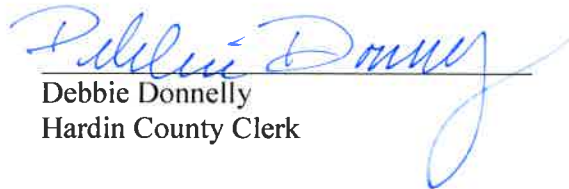
BE IT RESOLVED, upon recommendation of Harry L. Berry, Judge/Executive, to approve the Memorandum of Agreement between Pets in Need Society (Meade County) and Hardin County Government.

BE IT FURTHER RESOLVED, to authorize the Judge/Executive to execute the contract.

ADOPTED, by the Hardin County Fiscal Court in its regular meeting of 12 January 2021.


Harry L. Berry
Hardin County Judge/Executive

ATTEST:


Debbie Donnelly
Hardin County Clerk

MEMORANDUM OF AGREEMENT
Pets In Need Society
And
Hardin County Government

This Agreement is entered this 04 day of January, 2021, by and between Hardin County, Kentucky (County) which is charged with providing for animal control pursuant to KRS 67.083 and Pets in Need Society (PINS), a non-profit organization that assists, supports and collaborates with Meade County in carrying out the government purpose of animal control pursuant to KRS 67.083(3)(a) and supports animal health and welfare in Meade County. The purpose of this agreement is to provide veterinary services at Hardin County Animal Care and Control for those animals served through PINS.

Now, therefore, the County and PINS, in order to achieve the mutual goals stated above, do hereby agree as follows:

1. The County will provide veterinarian services for Return to field (RTF) Cats served through PINS. All service requests will flow from PINS's director to the HCACC director.
2. Services will be provided at 220 Peterson Drive, Elizabethtown, Kentucky. Services rendered to PINS are secondary to HCACC's normal operations unless an animal is considered in imminent danger by PINS's director and HCACC's director.
3. The County will provide spay and neuter services for up to ten (10) Cats a week on designated days as determined by the HCACC director.
4. The County will provide spay/neuter and basic vaccine services for PINS at the following agreed upon rate:

Return to field cat package

(Surgery, ear tip, 1yr rabies) \$55.00

5. Fees for services not listed above -- if warranted as determined by the HCAC director -- will be determined on a case-by-case basis and are subject to a final determination by the HCACC director.
6. This agreement is for an initial term of two (2) years and will renew for successive one (1) year terms thereafter unless either party provides 120-day written notice to the other party of its desire to terminate this agreement.
7. All subsequent renewals shall increase or decrease in cost in accordance with changes in the Consumer Price Index, all urban consumers, all items, unadjusted as published by the U.S. Department of Labor, Bureau of Labor statistics, hereinafter referred to as "CPI."

In WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

Judge Harry L. Berry Pets In Need Society (PINS)
Hardin County Judge Executive P.O. Box 552 Brandenburg KY, 40108

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2021-004**

BE IT RESOLVED, upon recommendation of Judge/Executive Harry L. Berry, to approve the following voluntary payroll deduction list.

Abound Credit Union
E-Town Swim & Fitness
Kentucky Retirement Systems
KY Public Employees' Deferred Compensation Authority
MetLife
OneAmerica
United Way

ADOPTED, by the Hardin County Fiscal Court in its regular meeting 12 January 2021.


Harry L. Berry
Hardin County Judge/Executive

ATTEST:


Debbie Donnelly
Hardin County Clerk

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2021-005**

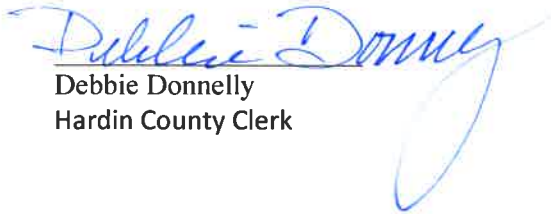
BE IT RESOLVED, upon recommendation of Judge/Executive Harry L. Berry, to approve a grant application to the Kentucky Agricultural Development Board for the 2021 Deceased Farm Animal Disposal Assistance Program.

BE IT FURTHER RESOLVED, to authorize the County Judge/Executive to sign all documents concerning this grant, so as to expedite the grant process.

ADOPTED, by Hardin County Fiscal Court in its regular meeting on 12 January 2021.


Harry L. Berry
Hardin County Judge/Executive

ATTEST


Debbie Donnelly
Hardin County Clerk

Documentation Check List

👉 **Please mark each item that is included in the submitted application.** 👈

- This application, signed by the Authorized Representative of the entity applying.**
- Registered and in good standing with the Secretary of State**
(Exceptions: Conservation Districts & Fiscal Courts)
- Signature Authorization**
(a copy of documentation (e.g. meeting minutes or other document) designating a member who may sign legal agreements from within the last 12-months)
- Priority Sheet, completed** (county council responsibility)
Must be signed by a minimum of five council members.

The Kentucky Agricultural Development Board, Governor’s Office of Agricultural Policy and the County Agricultural Development Councils reserve the right to request or require revisions or clarifications of submitted proposals.

Disclaimer and Signature

By affixing a signature to this application, the applicant(s) certifies that he/she has read and understands the guidelines governing funds and agrees to all conditions set forth therein; and that all information contained in this application package is true to the best of the applicant’s knowledge, information, and belief.

The applicant(s) also authorizes the Kentucky Agricultural Development Board and any of its representatives to make all necessary investigations of financial, credit, and other records through credit agencies and authorize the release of any and all information, which may be relevant to making a decision on this application.

The Kentucky Agricultural Development Board reserves the right to terminate any Legal Agreement with applicant, if at a future date it becomes aware of any false statements or material misrepresentation(s) contained in this application.

The _____ will administer the Deceased Farm Animal Removal Program (DAR)
(Administrative Entity)
In accordance to the state approved guidelines established by the Kentucky Agricultural Development Board.

Signature of Authorized Representative:

Harry L. Berry

Date: 12 JAN 2021

Name, printed: Hardin County Judge/Executive



APPLICATION TO ADMINISTER:

2021 Deceased Farm Animal Removal Program (DAR)

Application Number:
GOAP Use Only

PLEASE CAREFULLY REVIEW THIS PROGRAM'S GUIDELINES PRIOR TO COMPLETING AN APPLICATION

Funded participants shall adhere to all local, state and federal rules and regulations.
Direct questions concerning this application to the Governor's Office of Agricultural Policy at (502) 564-4627.

Applicant Information			
Has this organization ever applied to administer a KADF program? <input type="checkbox"/> Yes <input type="checkbox"/> No			
1a. Organization Name (Legal Name of the Entity): Hardin County Fiscal Court		1b. Tax Identification Number (EIN/SSN): 61-6000756	
<small>Must match the name registered to the TIN provided in 1b.</small>		<small>Nine digit number issued by the IRS</small>	
1c. County Hardin	1d. Profit Organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	1e. Main Phone (270) 360-9207 ext 1	1f. Digital Media (opt.) Twitter Handle: Facebook ID: Website: HCKY.ORG
1g. Registered with the Ky. Secretary of State's Office? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A - <small>conservation district, board of education, fiscal court, other gov't</small>		<small>If you are not registered, and are required to be, then visit sos.ky.gov.</small>	
2. Organization Address (Check will be mailed here)			
<i>P.O. Box 568</i> <small>Address Line 1</small>		<small>Address Line 2</small>	
<i>Elizabethtown</i> <small>City</small>	KY <small>State</small>	<i>42702</i> <small>ZIP Code</small>	
3a. Authorized Representative (AR) (person authorized to sign legal contracts on behalf of the organization)			
<i>Harry L. Berry</i> <small>Prefix Name (First MI Last)</small>		Hardin County Judge/Executive <small>Title</small>	
3b. AR Contact Info			
<i>hberry@hcky.org</i> <small>Email</small>		270-765-2350 <small>Work Phone</small>	<small>Mobile/Cell Phone</small>
3c. AR Address (Legal Agreement will be mailed here)			
<i>P.O. Box 568</i> <small>Address Line 1</small>		<small>Address Line 2</small>	
<i>Elizabethtown</i> <small>City</small>	KY <small>State</small>	<i>42702</i> <small>ZIP Code</small>	
4a. Program Administrator (if different from AR, person(s) responsible for the daily management of the program)			
<i>Stephanie Givens</i> <small>Prefix Name (First MI Last)</small>		Solid Waste Director <small>Title</small>	
4b. Program Administrator Contact Info			
<i>sgivens@hcky.org</i> <small>Email</small>		270-360-9207 ext. 1 <small>Work Phone</small>	<small>Mobile/Cell Phone</small>
4c. If multiple people administer this program, then list others here with name, email and phone:			

DAR Program Request			
5. Program County: Hardin	* Items in this section are subject to approval by the County Agricultural Development Council. The final approval by the KADB will reflect the Council's priority sheet answers.		
6a. Total Funds Requested: \$12,500.00 <i>(Must be 25% or less of total program budget in 6b.)</i>	7a. Sources of Match:	7b. Match Amount:	
6b. Total Program Budget: \$50,000.00	Hardin County General Fund	\$ 37,500.00	
		\$	

Program Administration Questions

8. Program Details – Choose the appropriate response related to your animal disposal program:

a. Choose type of program:

- contract with licensed entity for disposal;
- county-operated disposal;
- other (specify)

b. Choose method of disposal:

- landfill; incineration;
- composting; other (specify)

If other, must meet KRS 257.160 requirements for disposal of deceased farm animals.<http://www.lrc.ky.gov/KRS/257-00/160.PDF>

9. Explain how your program will provide animal disposal services:

The comprehensive plan for animal removal in Hardin County, KY includes services provided by a private hauling/rendering company, Hardin County Animal Care and Control Department and Hardin County Solid Waste Department. Given our karst geology and growing population, proper disposal practices are an important factor to protect the water supply for Hardin County.

Due to the success of the program, Hardin County plans to continue the same program elements provided during the past several years. One element of the Dead Animal Disposal plan for 2021 is county wide pick-up service Monday through Friday by a licensed hauler. The animals include cattle, horses, hogs, ostrich, llamas, goats, and sheep. Disposal of dead stock shall be accomplished by rendering through a licensed rendering facility.

Hardin County also provides various in-kind services for animal disposal. The Hardin County Animal Care and Control Department disposes of dogs and cats. The Hardin County Solid Waste Department also picks up roadside animals such as deer, cows, horses, dogs, etc as needed.

Through conversations with stakeholders in water quality, Water Districts, Conservation Officer, and small local producers, there is widespread support for this program. This program provides an incentive to adopt best management practices when disposing of animals, and to help protect our water supply from contamination.

10. Producer Fees:

Is there a charge to producers for this service?
Yes

If yes, what is the amount of the fee?
\$150.00/Feeder \$160.00/cow \$165.00/Bulls, Horses, etc.

11. If applicable, provide the name and contact information for any contracted entity (e.g. disposal provider, landfill, hauler or rendering company, etc.), a schedule of charges, terms of the contract and a list of services provided.

Hardin County Animal Removal-Kevin Estes 309 Steel Dr. Elizabethtown, Ky. 42701 (270) 734-1336
 Hardin County Pearl Hollow Landfill-John McConnell 1620 Audubon Trace Rd Elizabethtown, Ky. 42701 (270)506-1062

The amount of the contract is \$50,000.00 annually to be paid monthly. Hardin County Animal Removal LLC. will pick up dead stock within Hardin County Monday through Friday. The animals shall include but not be limited to cattle, horses, hogs, ostrich, llamas, goats, and sheep. They will also pickup up deer or small animals, if located at an agreed upon location. All collected dead stock will be disposed of through rendering at the following location: Hardin County Pearl Hollow Landfill, 1620 Audubon Trace Dr. Elizabethtown, Ky. 42701.

12. **Advertisement and Promotion** – Explain how the availability of the program will be advertised to ensure broad public awareness.

Information about the program is provided to the public in many different venues, including the following:

- *Information is posted on the County’s webpage at www.hckv.org.*
- *Flyers are prepared and distributed through the various county offices.*
- *Letters with flyers are mailed annually to the farmers using the program (If there is no change to the service, then letters are not sent)*
- *Reports are made quarterly to Fiscal Court, including details about the service and contact information. These reports are aired on local television 6 times with widespread viewing throughout the county.*

13. **Budget** – Provide details for program activities, including:

- a. capital expenditures;
- b. contractual fees;
- c. personnel expenditures; and
- d. other operating expenditures.

KADF award cannot exceed 25% of the total annual expenditures.

Amount Budgeted: \$37,500

Contract Amount (Hardin County Animal Removal LLC.) \$50,000

KADF Portion: \$12,500

Hardin County Government Portion: \$37,500

14. **Budget Justification** – Explain requested budget expenses.

If requested budget is higher than last year’s budget, then please explain.

Hardin County contracts with a licensed hauler (Hardin County Animal Removal LLC.) for the collection and proper disposal of the dead animals in Hardin County. Their contract is \$50,000 annually, paid monthly. The grant money will help fund the program.

15. **Fees** - If applicable, provide a detail of fees associated with the program (hourly, mileage, tonnage, etc.)

N/A

APPENDIX A: Instructions for Submission

Proposals for a Deceased Farm Animal Removal Program (DAR) are required to use this application. The application form may be reproduced and distributed. Reproductions must be clear and made on 8.5" x 11" paper.

Electronic and faxed submissions shall not be accepted.

Incomplete or missing information/documentation may delay processing and consideration of the application.

1. Prior to submission, make sure the organization/entity formally exists.
When deciding whether to create some type of corporate type business entity, the applicant is strongly advised to seek legal counsel to address issues such as tax treatment and liability prior to submitting an application.
2. Make sure your proposal includes appropriate legal documentation where signatory authorization is given to the Authorized Representative listed on the proposal cover sheet.
3. **Proposals for county funds** must be made directly to the appropriate county council(s). Completed proposals will be prioritized by the county council according to the County Comprehensive Plan for Agriculture and forwarded to the Kentucky Agricultural Development Board for final funding decision. Some applicants may be requested by their county council to make a formal presentation.
4. **Address for Submissions:** applications along with a signed county council priority sheet should be sent to the following address:

Governor's Office of Agricultural Policy
404 Ann Street
Frankfort, KY 40601

ATTN: DAR Application
5. DAR proposals submitted to the GOAP office should include **the original proposal and one additional copy**, including supporting documents and prioritization form. Applicants not submitting appropriate number of copies may be charged for copies made.

All completed proposals shall be reviewed by the county council within 60 days of receipt. DAR proposals submitted to the Kentucky Agricultural Development Board (KADB) will be considered by the KADB on a monthly basis.

DAR proposals received in the Governor's Office of Agricultural Policy (GOAP) by the last Friday of the month will be considered at the following month's KADB meeting. For example, if a complete application is received by the last Friday of January, then it may be eligible for consideration at the February KADB meeting, provided all guidelines are met.

Direct questions regarding the proposal process to the Governor's Office of Agricultural Policy (502) 564-4627 or govkyagppolicy@ky.gov.

DO NOT SUBMIT WITH APPLICATION



APPENDIX B: Post-Award Grant Management

The following information is provided in the event that this application is approved. By providing this information, there is no implication that this application will receive funds. All applications must be prioritized by the County Agricultural Development Council from which funds are sought and approved or denied by the KADB.

A. Post-Approval Process

1. **Notification of Approval** - Once your application has been approved, you will receive notification to confirm the date of approval, amount of funding and the terms of the program approved by the Kentucky Agricultural Development Board.
2. A Legal Agreement will then be mailed to your organization.
3. **Review the agreement carefully.** If the agreement is acceptable, then the authorized representative for the organization signs the agreement. There must be minutes or other documentation, from within the last 12-months, on-file with our office, giving the authorized representative signatory authority. If there are errors in the agreement, then please contact GOAP at (502) 564-4627.
4. Read the agreement cover letter and follow the instructions contained therein. It may contain information necessary for release of your funds. The following issues generally cause the most delays:
 - a. If a corporate entity applied, make sure your organization is registered in "Good Standing" with the Kentucky Secretary of State's Office (sos.ky.gov) as a legal entity for conducting business in Kentucky. Organizations in "Bad Standing" must correct the rating before funds can be disbursed.
 - b. Disbursement of funds will be dependent upon up-to-date reporting of both programs and projects administered by an entity.

Administrators who fail to follow the guidelines for the investment areas or who fall behind in reporting, may be placed on a "watch list" or "probation." Administrators who are placed on probation and do not meet the terms of their probation may be "suspended" and are no longer eligible to administer Kentucky Agricultural Development Fund programs/projects.

B. Responsibilities of Program Administrators

Grant recipients are responsible for:

1. Complying with all guidelines of the DAR, including terms and conditions in the Legal Agreement.
2. Ensuring that Kentucky Agricultural Development Funds are used only for expenditures covered within this program.
3. Sending GOAP a copy of any contract or secondary agreement related to this program.
4. Submitting *DAR Annual Report* on or before the 12-month anniversary of the Legal Agreement. Submit to govkyagpolicy@ky.gov.
5. Acknowledging funding provided by KADF, as outlined in the Legal Agreement.

**HARDIN COUNTY FISCAL COURT
RESOLUTION NO. 2021-006**

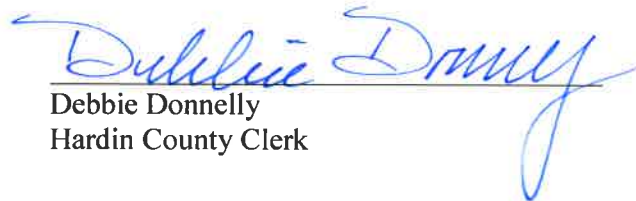
BE IT RESOLVED, to transfer from FY 2020-2021 Budget Accounts per the attached Journals:

Budget Transfers dated 1/12/2021
Interfund Cash Transfers dated 1/12/2021

ADOPTED, by the Hardin County Fiscal Court in its regular meeting of 12 January 2021.


Harry L. Berry
Hardin County Judge/Executive

ATTEST:


Debbie Donnelly
Hardin County Clerk

Date 01/12/2021

Transfer

**AN APPROVAL relating to the transfer of budgeted appropriations thereof.
Whereas Hardin County, Kentucky has realized unbudgeted appropriations.
Be it so ordered by Hardin County of the Commonwealth of Kentucky:**

Section One: Current Fiscal Year: 2020-2021

**The budget for the Current Fiscal Year is amended to:
Increase / Decrease the appropriations of the following fund(s)
to include unbudgeted appropriations for:**

Fund	Account	Description	Transfer In	TransferOut
General	01-5015-435-	FROM: 01-9100-548 GEN. ADMIN. SER. -SPECIA	65,000.00	
	01-5020-315-	FROM: 01-5020-344 CORONER -PAUPER BURIALS	1,350.00	
	01-5020-344-	TO: 01-5020-315 CORONER -CONTRACTS W/PRI		1,350.00
	01-5140-315-	TO: 01-5140-336 EMS -MAINT. & REPAIR - EQUIP		1,004.54
	01-5140-315-	TO: 01-5140-445 EMS -OFFICE SUPPLIES		425.89
	01-5140-336-	FROM: 01-5140-315 EMS -CONTR. SERV. W/ PRI	1,004.54	
	01-5140-445-	FROM: 01-5140-315 EMS -CONTR. SERV. W/ PRI	425.89	
	01-9100-548-	TO: 01-5015-435 SHERIFF -LAW ENFORCEMENT		65,000.00
Road	02-6103-446-	FROM: 02-6105-471 ROAD DEPT -SALT	7,700.00	
	02-6105-471-	TO: 02-6103-446 ROAD DEPT -FUNCTION SPECIF		7,700.00
Jail	03-5101-411-	TO: 03-5101-431 JAIL -GENERAL CONSTRUCTIOI		5,000.00
	03-5101-431-	FROM: 03-5101-411 JAIL -CLEANING SUPPLIES	5,000.00	
Fed. Grants	07-5065-548-	FROM: 07-5065-563 FEDERAL GRANT -HAVA -PO	17,347.77	
	07-5065-563-	TO: 07-5065-548 FEDERAL GRANT -HAVA SPECI/		17,347.77
E-911	80-5146-315-	TO: 80-5146-703 E-911-CMRS -COMMUNICATIOI		7,500.00
	80-5146-703-	FROM: 80-5146-315 E-911-CMRS -CONTRACTS V	7,500.00	
			105,328.20	105,328.20

Interfund Cash Transfers Journal

HARDIN COUNTY FISCAL COURT

JAN INTERFUND CASH TRANSFER 1-12-2021

All Funds

From: 01/12/2021 To: 01/12/2021

Transfer	Check	Date	Account	Description	Debit	Credit
00000016		01/12/21	01-4910- -	TRANSFER FROM Fed. Grants		1,279,543.34
00000016		01/12/21	07-1000- -	TRANSFER TO Fed. Grants		1,279,543.34
00000016		01/12/21	07-4909- -	TRANSFER TO General	1,279,543.34	
00000016	01122021	01/12/21	07-4910- -	TRANSFER FROM Fed. Grants	1,279,543.34	1,279,543.34
Transfer Totals					2,559,086.68	3,838,630.02
Grand Totals					2,559,086.68	3,838,630.02